

**Terry Lake Recreation Association
P.O. Box 215
Fort Collins, CO 80522**

Board of Directors Meeting – April 2, 2013

APPROVED – Minutes - APPROVED

In Attendance:

<u>No</u>	Mary Nowak, President	Terry Cove
<u>Yes</u>	Jack Lundt, Vice-President	West Side
<u>Yes</u>	Joe Bent, Sec/Treas./Bus Mgr.	Terry Point
<u>No</u>	LeeAnn Bayer	East Side
<u>No</u>	Dan Meyer	Terry Shores
<u>Yes</u>	John Marwitz	Terry Point
<u>Yes</u>	Todd Boyt	Terry Shores
<u>Yes</u>	Tex Anderson, Alternate	Terry Point
<u>Yes</u>	Derek Harvey, Alternate	Terry Shores
<u>No</u>	Randy Wassell, Alternate	East Side
<u>No</u>	Mike Wilkinson, Alternate	Terry Cove

1. [Jack] Call to Order: 7:00 PM

2. [Jack] Quorum Count: Voting board members present: 4

3. [Joe] Reading and approval of the minutes from January 15, 2013, Board of Directors meeting.

Motion: John moved that the minutes be accepted as presented and amended.
Second: Derek
Vote: Unanimous in favor
Action Item: N/A

4. [Joe] Financial Report

Joe reported that the lease payment had been made, that the insurance premiums for the year had been paid, that he had purchased pet pick-up bags, stamps, and miscellaneous office supplies. The tax preparation fees for 2012 had been paid and that we did not owe any taxes for 2012.

Motion: Derek moved that the financial report be accepted as presented.
Second: Todd
Vote: Unanimous in favor.
Action Item: N/A

5. [Joe] Insurance Certificates for Sponsored Events on Terry Lake

Joe reported that our insurance agent recommended that we get insurance certificates with TLRA as a named insured from any contractors that we hire as a standard business practice. He also recommended that when a TLRA member sponsors an event on the lake or the surrounding greenbelt for an outside organization such as the school district, the Boy Scouts, and sailing event with another lake association held on Terry Lake, etc., we require that the sponsor get an insurance certificate from that organization that has TLRA as a named insured.

Jack mentioned that the upcoming cardboard boat races are scheduled for May 11th. He indicated that he could get in touch with the sponsors about obtaining an insurance certificate to cover the event.

The question came up as to whether or not this should be listed in the Rules and Regulations. Joe suggested that it should be listed as a reminder that TLRA does have that requirement.

Motion: Joe moved that (1) TLRA require all contractors hired by TLRA provide insurance certificates listing TLRA as a named insured prior to doing business with TLRA, and (2) that members sponsoring events in conjunction with outside organizations obtain for the board an insurance certificate from that organization that lists TLRA as a named insured.

Second: Jack
Vote: Unanimous in favor.
Action Item: Joe will draft wording to be included in the Rules and Regulations and circulate it for approval. When approved by email, Joe will update the rules and regulations and add an agenda item for the next board meeting to confirm the new rule.

6. [Joe] Co-occupant/Associate Membership - Discussion

A couple of prior meetings the idea was brought up that we consider associate or co-occupant memberships. The thought was that someone might want to have a non-family member renting occupying part of a home. Would we want to offer an “associate” type of membership to such occupants and, if so, under what terms and conditions?

After some discussion it was decided that it would be extremely difficult to define such a membership and how it would be applied. The consensus was that for now we leave our definition alone that a member goes with the property and the single family that occupies it.

Motion: N/A
Second: N/A
Vote: N/A
Action Item: N/A

7. [Joe] Walking Trail Clean-Up

Joe reported that Mary had received an email asking about getting the walking trail behind the Martinelli house cleared of sand and other debris. Joe reported that he had received an email about dogs off their leashes, and dog waste along the trail.

After a brief discussion, Derek offered to contact Jeff Bayer about using his skid loader to clear the path and suggested that we offer Jeff up to \$100 to cover his out-of-pocket expenses. It was also suggested that we have several signs made up about keep dogs on leashes or under direct control and picking up dog wastes and using the pet pick-up stations.

Motion: Todd moved that we offer Jeff Bayer p to \$100 to cover out-of-pocket expenses for help to clear the walking trail and that we have several signs made up about controlling pets and cleaning up dog waste.
Second: John
Vote: Unanimous in favor.
Action Item: Derek will contact Jeff about clearing the trail. Joe will check on having signs made up and circulate the verbage for comment.

8. [Jack] Bayshore Maintenance & Matching Funds for Gravel

Jack mentioned the need to clear brush from the area around the boat ramp off of Bayshore and that he will take care of that. He also requested matching fund for two loads of gravel for the boat ramp area.

Motion: Joe moved that we provide up to \$220.00 in matching funds for gravel for Bayshore.
Second: John
Vote: Unanimous in favor.
Action Item: Jack will take care of getting the gravel.

9. [Jack] Spring Fish Stocking

Jack mentioned that he had received a call about fish available for stocking in the Spring. The consensus was that we not consider it because of the impending low levels of the lake this summer.

Motion: N/A
Second: N/A
Vote: N/A
Action Item: N/A

10. Set next Board meeting date: for either May 21, 22, or 23.

Motion: N/A
Second: N/A

Vote: N/A
Action Item: Joe will poll the members about the best date.

11. Motion to adjourn at 8:20 PM

Motion: John
Second: Jack
Vote: Unanimous
Action Item: