

**Terry Lake Recreation Association
P.O. Box 215
Fort Collins, CO 80522**

Board of Directors Meeting – April 7, 2009

APPROVED – Minutes - APPROVED

In Attendance:

<u>Yes</u>	Mary Nowak, President	Terry Cove
<u>No</u>	Jack Lundt, Vice-President	West Side
<u>Yes</u>	Joe Bent, Sec/Treas./Bus Mgr.	Terry Point
<u>No</u>	Kraig Ecton	Terry Shores
<u>Yes</u>	LeeAnn Bayer	East Side
<u>No</u>	Dan Meyer	Terry Shores
<u>Yes</u>	John Marwitz	Terry Point
<u>Yes</u>	Tex Anderson, Alternate	Terry Point
<u>No</u>	Todd Boyt, Alternate	Terry Shores
<u>No</u>	Derek Harvey, Alternate	Terry Shores
<u>No</u>	Randy Wassell, Alternate	East Side
<u>Yes</u>	Mike Wilkinson, Alternate	Terry Cove
<u>Yes</u>	Tony Seahorn, Member	Terry Cove
<u>Yes</u>	Greg Burnham, Member	Terry Point

1. [Mary] Call to Order: 7:30 PM

2. [Mary] Quorum Count: Voting board members present: 4

3. [Joe] Reading and approval of the minutes from February 9th, 2009, Board of Directors meeting.

Motion: Joe moved that the minutes be accepted as presented.
Second: LeeAnn
Vote: Unanimous to accept the minutes.
Action Item: None

4. [Mary & Kraig] Sinclair Property Lake Access – Best Approach

There was additional discussion of the appropriate approach for handling the Sinclair's request. Tex reiterated that Greg Jessen had no problems with granting lake access for their property and that the board had previously approved preparing a such letter of understanding at the January meeting.

Motion: N/A
Second: N/A
Vote: N/A
Action Item: Joe will draft a short, succinct, letter to be signed by the TLRA and the Larimer & Weld Reservoir Company, outlining that the Sinclair property does have lake access.

5. [Jack & Joe] Information Meeting with Greg Jessen

Jack and Joe have not met with Gregg. That will be done as soon as possible. The items to be discussed are:

1. repairs to the osprey/eagle nesting poles
2. doggie bag post on northeast shore area of Terry Point
3. continued east shore erosion control efforts
4. how many boat stickers would he like to have

Terry Point beach enhancement project

Motion: N/A
Second: N/A
Vote: N/A
Action Item: Jack and Joe will meet with Greg as soon as possible..

6. **[Joe] 2009 Financial Report – Income and Expenses**

Joe reported:

- 2008 Membership Counts: Active 173, Inactive: 35
- 2009 Membership Counts: Active 156, Inactive 32, Total w/boats 150, Total boats 470, Email 80 Yes
- The cost of the indemnity policy for 2009 was \$236.00. This was paid by check. The cost of the liability policy was \$4,634.00. Because of the limited time between when we got the premium notice and when it was due, Joe paid the premium by personal credit card. Shortly after that Mary and Jack signed a check and sent it to Joe for reimbursement.
- On Thursday, April 2nd, Richard Brown, a “loss control representative”, from the United Fire Group which writes the liability policy, was out to the lake for an inspection. I met him at Terry Point, gave him a brief description of TLRA and provided him with a map showing the lake and the areas there were off-limits to members.
- Joe will be meeting with Maurice Cady about taxes for 2008 on April 16th and that he also wanted to find out about how long TLRA needed to retain various records so that we can get rid of any material that we no longer need to keep. He also wanted to find out about switching from a fiscal year to a calendar year.

Motion: Mary moved that the report be accepted.

Second: LeeAnn

Vote: Both approved unanimously

- Action Item:**
1. Joe will develop a calendar of events showing when major bills, activities, etc. are scheduled or due.
 2. When meeting with Maurice Cady, Joe ask for guidelines as to how long it is necessary to keep records (financial or otherwise) for the association. He will also check on switching from a fiscal year to a calendar year for tax reporting purposes.

7. **[Tony & Mary] Lake Stewardship Fund and Fish Society**

Tony reported that he has received requests for a spring stocking of an additional 500 (approximately \$2000 worth) of catchable rainbows (12” to 15”).

Motion: LeeAnn moved that TLRA do a Spring stocking of catchable trout for up to \$2000, the funds to come from the Fish Society funds.

Second: John

Vote: Unanimously approved.

Action Item: Tony will follow-up to arrange for the stocking.

8. **[Joe] Pet Pick-Up Station**

Joe reported listed the estimated cost of materials for a pick-up station at the northeast side on of the Point Townhomes as: (1) Container - \$55.00, (2) 4” x 4” x 81 treated post - \$8-\$10, plus shipping.

Motion: Joe moved that TLRA approve reimbursement for the cost of the pet pick-up station materials listed above.

Second: John

Vote: Unanimously approved.

Action Item: Joe will order the container and the treated post. The Point Townhomes will be responsible for installation.

9. [John] Terry Point Beach Enhancement.

John and Greg Burnham presented the plans for the Terry Point Beach Enhancement project which will include a covered sun shade (approximately 12' x 20') and a fire pit. In addition, they present the planned budget for the project (attached) and requested additional matching funds from the board.

1st Motion: John moved that the board approve the project plans contingent on county approval of the building plans and the approval of the Larimer & Weld Reservoir Company.

Second: Joe

Vote: Unanimously approved.

Action Item: 1. John and Greg will work on getting county approval of the building plans (building permit).

2. Joe and Jack will add this to the list of items to discuss with Greg Jessen.

2st Motion: John moved that the board provide an additional \$810 in matching funds for the project.

Second: LeeAnn

Vote: Unanimously approved.

Action Item: None at this time.

10. [Dan] Terry Shores erosion control project.

Not discussed.

Motion: N/A

Second: N/A

Vote: N/A

Action Item: N/A

11. [Dan] Wildlife enhancement.

Not discussed.

Motion: N/A

Second: N/A

Vote: N/A

Action Item: N/A

12. [Joe] Zebra Mussel Alert.

The dangers and problems associated with the Zebra mussel were discussed at some length with the conclusion that the membership needed to be notified quickly with respect to the dangers of the Zebra mussel.

Motion: Joe moved that the membership be notified about this problem.

Second: ?

Vote: Unanimously approved.

Action Item: 1. Joe will send a notice to all active & inactive members about the problem.
2. Tony will take photos of the signage at other lakes to help with the wording of signs to be posted at the four main boat launching areas.
3. LeeAnn and Mike will work of the signs to be installed.

13. [Joe] Weed control.

Joe reported that we received a letter from AAA Weed Control about spraying this summer. The board agreed that we should again spray for noxious weeds.

Motion: Mary motioned that we should allocate \$300-\$500 for spraying this year.

Second: Joe

Vote: Unanimously approved.

Action Item: LeeAnn will follow-up with AAA Weed Control.

14. [Joe] "Permanent" Boat Stickers

Joe presented information about the expenditures for boat stickers in 2007 and 2008 as well as information about the cost of the current approach.

1. In 2008 TLRA spent \$461.73 on vinyl boat stickers from Concept Graphics. In 2007, \$502.81 was spent on stickers.
2. The large 3.5" x 3.5" stickers cost about \$1.85 each (with or without boat owner's name) in lots of 100. The year sticker cost about \$0.28 each and 950 were ordered.
3. If we stay with the current approach, we will need to order about 100 of the large red stickers for about \$185.00 plus about 975 year stickers for about \$273.00 – total approximately \$450.00.

A PC driven label maker that will produce 1.5" wide labels cost about \$299.00. A roll of label material is about 26' long and will make about 80 3.5" (1.5" tall) labels. Each roll cost about \$35.00. We currently have 470 boats/trailers listed. If we make one label per boat/trailer each year, it would take about 5 rolls for a total of about \$180 (not including shipping). Joe has ordered sample stickers.

Joe suggested that various board members put sample stickers on their boats this season to see how well they hold up to the weather. Mike thought Todd Boyt might be able to provide some samples as well.

- Motion:** Joe moved that we continue with the current labels this year and that we see how the samples hold up and then make a decision about the approach to take for 2010 in the fall.
- Second:** Mary
- Vote:** Unanimously approved.
- Action Item:** Mike will check with Todd Boyt about samples. Joe will distribute samples when he gets them.

15. [Joe] TLRA computer problems and needed software fixes.

Joe reported problems with the software installed on the computer and the changes needed. The cost of reinstalling the operation system and bring everything current would cost up to about \$200 depending on the amount of time involved. Because of the time involved, Joe would like to hold off on this issue until the Fall since everything is running on his own computers and he would like to concentrate on getting other tasks done first. There was general agreement on this approach.

- Motion:** None need.
- Second:** N/A
- Vote:** N/A
- Action Item:** N/A

16. [Joe] Website contents – discussion item.

Joe proposed redoing the website in two phases: (1) Phase 1 – get it up and running with desired content, (2) Phase 2 – make it beautiful.

There were questions as to what should be on the website for the first phase:

1. Membership list – name and status (active/inactive) only, no address or phone number.
2. Approved past meeting minutes – for last two years, no further
3. Notice of future meetings: Date, time and location only
4. List of directors – yes an anonymous e-mail address for each (not real/personal email address)
5. Financial info – abbreviated income/expense info
6. By-Laws - yes
7. Rules and Regulations - yes
8. Other – a FAQ section, dues and late fee info.

- Motion:** No motion made. The board was in general agreement with this approach.
- Second:** N/A
- Vote:** N/A
- Action Item:** N/A

17. [Joe] Complaint concerning “clutter” on Inge Dirmhirn’s property.

Joe reported that there were complaints about the “clutter” along the shore for this property. It was reported that Rene no longer lives there but has a room at the home of another member of TLRA. The question was raised as to whether Rene was still eligible to use the lake since dues had not been paid for Inge’s property. No formal motion was made on either point but two action items resulted.

Motion: None

Second: None

Vote: None

- Action Item:**
1. John will check with Rene about the boats along the shore.
 2. Joe will research the question of owner/tenant/resident usage of the lake with the idea of clarifying the by-laws.

18. [John] Increased utilization of the lake.

John raised some questions with respect to ways of increasing utilization of the lake. There was some discussion but no formal motion or action items.

Motion: None

Second: None

Vote: None

Action Item: None

19. [Joe] Newsletter.

Joe indicated that he would like to get out a newsletter once the boat decals were sent out and the membership alerted to the dangers from the Zebra mussel. There was no discussion beyond this.

Motion: None

Second: None

Vote: None

Action Item: None

20. [Joe] New Business.

As a result of a prior discussion about matching funds for the Terry Point beach enhancement project and how funds should be allocated for other projects, the suggestion was made that all request for matching funds should be made at the beginning of the year so that the board could discuss them as a group and assign priorities based on the funds available.

Motion: Joe moved that all proposals for matching funds must be received by April 1st in order to be considered for that year.

Second: LeeAnn

Vote: Unanimously approved.

Action Item: None required

21. Set next Board meeting date: Thursday, May 28th, at 7:00 PM at the Fire House.

Motion:

Second:

Vote:

Action Item:

17. Motion to adjourn at 11:10 PM

Motion: Mary

Second: Joe

Vote: Unanimous

Action Item: